

5. Usage



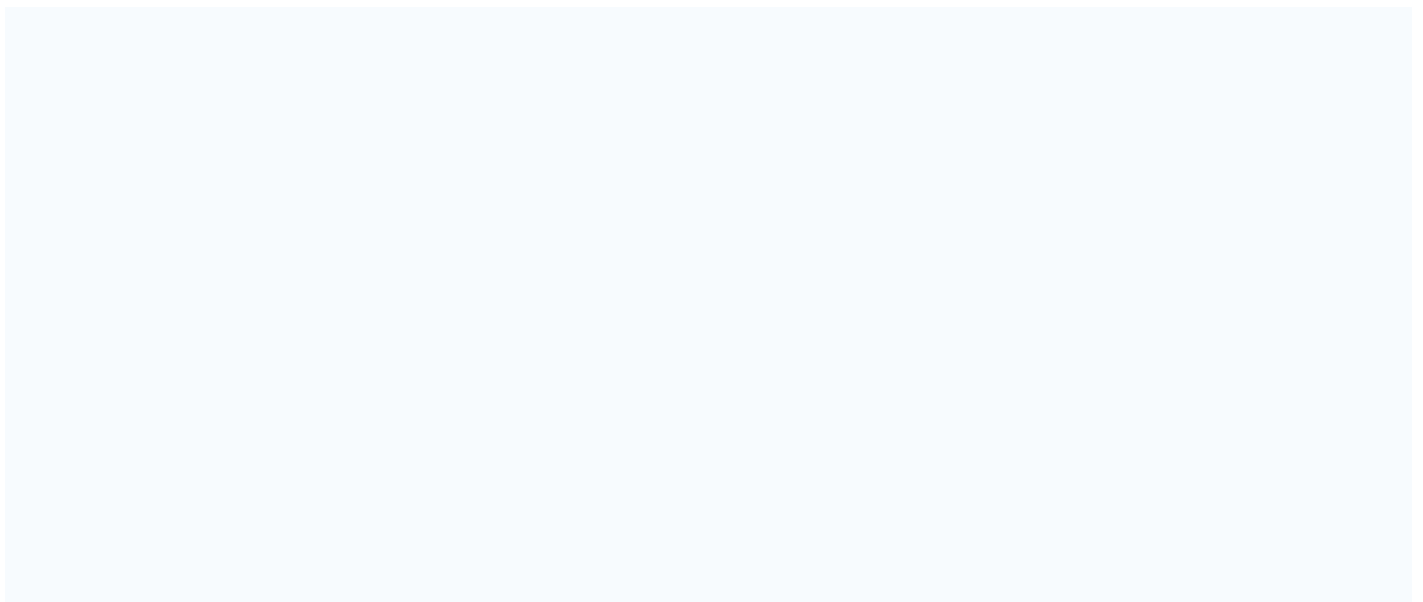
Part of the *More Groups* manual — see also [1. Introduction](#), [2. What's New](#), [3. Scope](#), [4. Setup](#), [6. Troubleshooting](#).

5.1 Deactivating and reactivating a group member

More Groups adds a **Deactivated users** panel to every Group's Users tab. Deactivating a member removes them from the active member list without deleting their membership details — their manager, dynamic and delegatee flags are kept and restored automatically when they are reactivated.

5.1.1 Open the group and its Users tab

Open the **Support Team** group and switch to its **Users** tab. The active members are listed at the top; the **Deactivated users** panel appears underneath, showing anyone already deactivated for this group.



Group

Child groups

Used items

Managed items

Security

Users 3

Notifications

Created tickets

Created problems

Created changes

Notes

Historical

All

User

i

Manager

No

Delegatee

No

+ Add

15 rows / page

Showing 1 to 3 of 3 rows

Actions

☐	USER	GROUP	DYNAMIC	MANAGER	DELEGATEE	ACTIVE	Filter
☐	Dubois Carla	Support Team - i					
☐	Martin Alice	Support Team - i		✓			
☐	Silva Bruno	Support Team - i					

Entries to show: 15

Deactivated users

Actions

☐	USER	DYNAMIC	MANAGER	DELEGATEE	
☐	Fernández Diego				

5.1.2 Deactivate a member

Next to an active member's row, click the deactivate button. The member disappears from the active list and appears in the **Deactivated users** panel below, with their Manager/Dynamic/Delegatee flags carried over.

☐	USER	GROUP	DYNAMIC	MANAGER	DELEGATEE	ACTIVE	Filter
☐	Dubois Carla	Support Team - i					
☐	Martin Alice	Support Team - i		✓			
☐	Silva Bruno	Support Team - i					

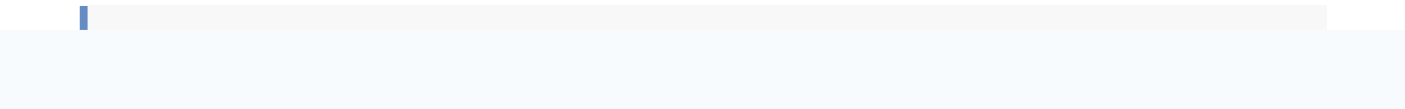
Active members before deactivation

Deactivated users

Actions

☐	USER	DYNAMIC	MANAGER	DELEGATEE	
☐	Fernández Diego				
☐	Silva Bruno				

The member now listed as deactivated



Note: Re-adding the same user through GLPI's native "Add user to group" form clears their stale deactivated record automatically.

5.1.3 Reactivate the member

In the **Deactivated users** panel, click the activate button on the member's row. They disappear from the panel and reappear in the active members list with the same flags they had before.

Group

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All

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+ Add

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rows / page

Showing 1 to 3 of 3 rows

Actions

☐	USER	GROUP	DYNAMIC	MANAGER	DELEGATEE	ACTIVE	Filter
☐	Dubois Carla	Support Team - i					
☐	Martin Alice	Support Team - i		✓			
☐	Silva Bruno	Support Team - i					

Entries to show: 15

Deactivated users

Actions

☐	USER	DYNAMIC	MANAGER	DELEGATEE	
☐	Fernández Diego				

The member restored to the active list

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